



Fáilte Ireland

National Tourism Development Authority

National Traineeship in Professional Cookery

Application Form for Stage 1

Trainee Applicant

Name of Institute you are applying to _____

First Name: _____ Surname: _____

Date of Birth: _____ Male [] Female [] Nationality: _____

If non-EU please state: _____ Visa/Stamp [attach copy] _____

PPS Number: _____

Address: _____

Home Tel.: _____ Mobile: _____ Email: _____

Employment History

From	To	Employer's Name, Address & Telephone number (Present Establishment)	Position and Duties Held
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_____	_____	_____	_____
_____	_____	_____	_____

Education Details

From	To	Name of School/College	Qualifications Obtained
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_____	_____	_____	_____
_____	_____	_____	_____

Have you participated in any other tourism/hospitality programmes? Yes [] No []

If yes, please specify:

Achievements/ interests: _____

Current Employer (where you will be employed during Traineeship)

Name of Establishment in which you are employed:

Employer's Name and Address:

Tel: _____ Fax: _____ Email _____

I agree to abide by the Code of Practice

Employer's Signature: _____ Position _____

Trainee Applicant Signature: _____ Date _____

Please forward the application form to the Admissions Department in the relevant Institute of Technology



Fáilte Ireland

National Tourism Development Authority

Traineeship in Professional Cookery

Code of Practice

Trainee Name: _____

Name of Establishment: _____

Address of Establishment: _____

It is recognised that the success of the Traineeship in Professional Cookery depends on the commitment of both the employer and of the trainee.

Employers must commit to:

- Provide paid employment to the trainee during all aspects of the programme.
- Provide an environment, which will encourage and support the trainee in terms of structured on-the-job training, by appointing an Establishment Mentor.
- The Industry Mentor attending a one day Mentor Workshop prior to programme commencement in the Autumn.
- Provide a formal induction into their place of employment and an effective mentoring system which will offer guidance and training.
- The Industry Mentor supporting the Trainee in completing their Training Plans and Reflective Journals and by carrying out On-the-job assessments.
- Undertake to release the trainee for one day per week during the academic year and one week full-time in September and May as required.

Trainees must commit to:

- Attend College to complete each module of the programme as set out in the curriculum of the course for one day per week during term-time and one week full-time at the commencement and end of each year.
- Complete work based training plans and workbooks as required throughout the programme.

I agree to implement and conform with this code of practice

Employer's Name: _____
(please print)

Employer's Signature: _____ **Date:** _____
(on behalf of establishment)

Trainee Signature: _____ **Date:** _____

Please forward the application form to the Admissions Department in the relevant Institute of Technology

