

**Directors' Statement of Claim**  
**(To be submitted on Festival/Event company letterhead)**

The Manager  
Grant Payments Unit  
Fáilte Ireland  
Aras Fáilte  
88-95 Amiens Street  
Dublin 1  
DO1 WR86

**Please submit to: festivalclaims@failteireland.ie**

Date \_\_\_\_\_

***National Festivals and Participative Events Programme***

**Full Festival/Event Title:** \_\_\_\_\_

**Name of Grantee:** \_\_\_\_\_

**Letter of Offer Dated:** \_\_\_\_\_

**Total Grant Approved:** \_\_\_\_\_

**Total Grant Being Claimed:** \_\_\_\_\_

Dear Sirs

In accordance with the above grant offer, we hereby apply, on behalf of the above organisation for a grant amounting to €\_\_\_\_\_.

The invoices listed in the Invoice Listing *totalling* €\_\_\_\_\_ *are net/gross figures (delete as appropriate)* have already been paid, are not the subject of any previous claim, either to Fáilte Ireland or any other state funding (except as disclosed), have not been the subject of credit notes, refunds or in-kind from suppliers, are **inclusive/exclusive** *(delete as appropriate)* of VAT. *Details on the Invoice Listing are in accordance with the books and records of this organisation.*

Expenditure, which is the subject of this claim, will not form part of any grant claim to any funding body at any future date. We also certify that the total expenditure of the event exceeds the amount of grant support from all public funding bodies *(as outlined in the Income and Expenditure Statement submitted with this claim).*

All original invoices, receipts, payment records and bank statements supporting this claim, as listed, are available for inspection when required as well as all working papers supporting this claim. We commit to hold all documentation for a minimum period of six years.

Applicant's signatures: (to be signed by two Directors or Committee-Members)

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_